

**First Congregational UCC
Building and Grounds Minutes
Oct. 5, 2023, 11 AM Hybrid**

Present: Barb Bottger, John Bottger, Jeff Kern, Ranna LeVoir, Pastor Enno, Bruce Tyler, Gwen Mattice, Byron Aldrich

1. Church Security System

1. The system is installed.
2. Need one more camera for the “grotto” outside the front door
3. Learning curve for Pastor Enno and he is up to the task!
4. Tom and Jodi Yuhasey will cover the notifications on Mondays and Saturdays.
5. Enno will change the lock box code and notify building users. Change will be effective November 1.
6. A new AA group started on Friday nights from 7:30-8:30. Pastor Enno let them know that the church was not informed.

2. Tattered Flag

1. Tabled

3. Chipmunk

1. Gwen successfully relocated a chipmunk. (Update: evidence that another chipmunk has taken up residence). **Byron & Gwen will take on the task of sealing the hole.**

4. Light bulbs for the sanctuary -

1. **Gwen will check with PUC for rebates.**
2. **Gwen will order 150-200Watt LED equivalents, dimmable, 2700K or 3000K (soft white) for ~\$14 each through Amazon.** The dimmer will be replaced.
3. Jeff has scaffolding to be used to replace the bulbs. This is a big project.

5. Mowing

1. Maybe need to mow one more time.
2. **Gwen will remove some invasive weeds with appropriate measures.**
3. Bruce reports grass growing in the experimental plot.

6. Tire track in dirt -

1. **Gwen will sow some grass seeds on Sunday.**

7. Playground -

1. **Byron will address this in the Spring.**
2. Enno reported that we could apply for a grant from the county health to put wood chips under the playground. **Enno will learn more from County Health.**

8. Downspout near storage area -

1. **Gwen and Jeff will look at repairing a spot where dirt has washed away.**

9. Outside water faucet dripping under the porch to the nursery door.

1. **Barb will ask North Shore Plumbing LLC to put us on his long list to look at this when he has time.**
2. **Byron will look at the toilet in the women’s downstairs bathroom and manage any repairs.**

10. Building Heating System

1. This entire system needs attention.
2. **Barb will ask North Shore Plumbing LLC if he can take a look at the leak downstairs.**
3. The valve down by the door in the Fellowship Hall is stuck open, overheating the building; thus, the system has been shut off. The thermostat is broken.

11. Sidewalk on north side of building leading up to the grotto -

1. **Gwen will reach out for help and get this done in the Spring.**

12. Raised cement curb in front of the church -

1. It has been temporarily fixed and will be further addressed in the Spring.

13. Snowblowing

1. **John will contact Nick Sheehan to contract for church (possibly snowplowing the pad down low) and parsonage plowing after Enno finds out by what time Hunter (DayCare) needs the plowing done.**
2. Enno reports that in our contract with Hunter we are responsible for keeping the parking lot clear, she is responsible for the sidewalk.
3. **Gwen will try to donate the two small snowblowers to OddznEndz by the end of October.**
4. **Jeff can tune up the snowblowers for the winter.**

14. DayCare

1. **On Sunday, Oct 8 we will move nursery toys we want downstairs.**
2. On Monday, Oct 9 Hunter will indicate any items she wants.
3. **On Oct. 19 we will finish cleaning out the rental space.**

15. Memorial Fund Designations

1. **Barb will contact Helen Carter on updating furniture in the Fireside Room**
2. Unrestricted memorial funds can be put towards the \$6,000 architect contract.
3. There are designated memorial funds that can be used for outdoor beautification. Pastor Enno suggests a picnic table and some vine plants to go on the fence around the garden planters.

16. Parsonage Fix It List

1. Can we use unrestricted memorial funds for parsonage needs as well? Yes.
2. **Mold Issue -**
 1. The mold test came back negative though the musty smell remains.
3. **Front Deck -**
 1. Byron inspected the two decks. Bruce and I hope to replace the wood on the small deck before winter.
4. **Back Deck -** Maintenance on the large rear deck can be deferred until spring or later.
5. **Chimney -** Mark Spinler will clean the chimney this fall.
6. **Dishwasher - Byron will be able to fix it!** (Updated since our meeting)
7. **Washing Machine -** Byron has fixed it!
8. **Refrigerator -** Replacement is not imminent but should be planned for in the near future.
9. **We need to set up a Parsonage Fund on our budget to plan for these costs.**

10. Fencing around the Garden

1. Will require post hole digging in the Spring.

17. Master Plan for the Building

1. Committee members will submit pledged amount this Sunday.
2. John will talk about Mail Chimp article this Sunday and the next.

3. John will update the Architects.

18. Compost

1. Bruce takes care of the compost.
2. Gwen will remind the Food Shelf folks they can use the compost.

19. Next Regular Meeting: Thursday, November 2, 11:00 a.m. at the church

GREAT MEETING!!

Next Month Agenda Items:

Advent Wreath/Trees