

First Congregational UCC

Building and Grounds Minutes

Sept. 7 2023, 11 AM In Person

Present: Barb Bottger, John Bottger, Jeff Kern, Ranna LeVoir, Pastor Enno, Bruce Tyler, Gwen Mattice, Byron Aldrich

1. Church Security System

1. Enno is meeting with Nina and Deputy Mike Running next week and will keep the committee updated.

2. Tattered Flag

1. Byron removed most of the tattered flag. Not sure how the rest is going to come down. **Jeff will ask Mike McMillan to get the rest down.**

3. Chipmunk

1. Gwen successfully relocated a chipmunk. (Update: evidence that another chipmunk has taken up residence). **Gwen will oversee effort to seal off the hole in the wall.**

4. Light bulbs for the sanctuary - **Gwen will order 150-200Watt LED equivalents, dimmable, 2700K or 3000K (soft white) for ~\$14 each through Amazon.** The dimmer will be replaced.

5. Mowing - Steve is mowing and Gwen will do the weed whacking!

6. Tire track in dirt - Looks like this has been repaired?

7. Playground -

1. Byron is researching paint to be used on the metal. It could be appropriate use of some designated memorial funds to pay for the paint.
2. Donated wood chips - Could store them within the garden fencing. Jeff says the ground needs to be prepared to receive enough for a depth of 12" of wood chips. Topic tabled. (Update: chips have been delivered and need to be unloaded!)

8. Downspout near storage area -

1. Gwen purchased downspout extenders here and on the south corner.
2. **Gwen and Jeff will look at repairing a spot where dirt has washed away.**

9. Outside water faucet dripping under the porch to the nursery door.

1. **Barb will ask North Shore Plumbing LLC to put us on his long list to look at this when he has time.**
2. Jeff will see if his endoscope can be used to look into the faucet.

10. Building Heating System

1. This entire system needs attention.
2. **Barb will ask North Shore Plumbing LLC if he can take a look at the leak downstairs.**

11. Sidewalk on north side of building leading up to the grotto - **Gwen will get some all weather Quik-crete mix. She will reach out for help.**

12. Raised cement curb in front of the church - **Gwen will check into an asphalt mix for DIY repair or use the Quik-crete. She will reach out for help.**

13. DayCare -

1. **We will ask Hunter if she wants anything in the south room, not the toy room.**
2. She will be touring it with PHHS this week. (Update: the tour happened and she got a green light to go ahead)
3. We suggest her lease become effective the day she moves in.

14. Board Requests/News

1. This committee is to submit a regular article to the Newsletter.
2. Minutes are to be submitted to the office. **Barb will send all 2023 minutes.**
3. Articles about Master Plan should be submitted for October.
4. **Barb will contact Helen Miller on updating furniture in the Fireside Room**
5. Unrestricted memorial funds can be put towards the \$6,000 architect contract.
6. There are designated memorial funds that can be used for outdoor beautification. Pastor Enno suggests a picnic table and some vine plants to go on the fence around the garden planters.

1. Parsonage Fix It List

1. Can we use unrestricted memorial funds for parsonage needs as well? Yes.
2. **Mold Issue** - Humidifiers are helping. **Byron will get a mold test kit and place it to see what we are dealing with.**
3. **Front Deck** - **Byron and Bruce will take a look at the scope of this project. It could easily be a DIY project to do in October.** The wood from Hedstrom Lumber will be untreated.
4. **Back Deck** - In good shape but wood is untreated. Put on Spring clean up. **Byron will take a look at the decks.**
5. **Chimney** - Mark Spinler will clean the chimney this fall.
6. **Refrigerator** - **John will see if Almost Home has one we'd like.**
7. **Dishwasher** - **Pastor Enno and Kileen will shop for one.**
8. **Washing Machine** - **Bruce will give Pastor Enno the contact info for a repair person at Issac Hanson's.**
9. **Lighting in Music Room** - Pastor Enno found a light fixture at Menard's!
10. **Fencing around the Garden** - **Byron will explore possibilities.**

2. Master Plan for the Building (Discussion started at 12:30 p.m.)

1. The National Church could help with Capital Campaign work.
2. We will not attend the National Church webinar on envisioning building renewal.
3. John read from the contract all that we can expect from the architect. The committee is very satisfied with those deliverables.
4. **We will meet on Thursday, September 28, 11:00 a.m. to finalize our fundraising plan for the \$6,000.00.**

3. Next Regular Meeting: Thursday, October 5, 11:00 a.m. at the church

GREAT MEETING!!

